



GRAZ – AUSTRIA  
SEPTEMBER 15<sup>th</sup> – 19<sup>th</sup> 2019



## **EXHIBITION RULES AND REGULATIONS**

The words "Exhibit Management" or "Management" as used herein shall mean Graz University of Technology, or its representatives or contractors acting for it in the management of the Exhibition.

### **Exhibit Space Assignment and Allocations**

It is understood that Exhibit Management reserves the right, in the interests of optimum traffic control and exhibit exposure, to relocate those exhibits which may be affected by a change in the floor plan. Such change would not be made unless deemed absolutely necessary. Exhibit Management also agrees to advise exhibitors and service contractors if such change is necessary. Exhibit Management determination with respect to assignment of exhibit space is to be binding on all parties.

### **Allocations and Cost**

The cost of individual exhibits is indicated on the contract. Exhibit management will assign exhibits according to the date the application was received and to applicant's sequence of choices, in the event applicant's choices of exhibit spaces is not available. Exhibit management will assign other space, with the understanding that applicant may accept or refuse in writing this assignment, immediately afterward.

### **Admission**

Exhibits will be open free of charge to exhibitors (two representatives per booth) and conference registrants. For additional booth staff there will be a €150 charge, which will include entrance to the exhibit area, refreshment breaks and the welcome reception.

### **Personnel and Attire**

Exhibit Management reserves the right to determine whether the character and/or attire of booth personnel is acceptable and in keeping with the best interests of exhibitors and the exhibition

### **Sound Level and Odors**

Mechanical or electrical devices, which produce sound and/or objectionable odors, must be operated so as not to prove disturbing to other exhibitors. Exhibit Management reserves the right to determine the acceptable sound level and odors in all such instances.

### **Advertising Matter**

The Exhibitor may, at his discretion, distribute handbills or other printed advertising matter from his exhibit. In the event of any complaint resulting from such distribution, the matter shall be referred to Exhibit Management for disposition.

### **Cancellations**

It is agreed that in event of cancellation, Exhibit Management shall have the right to retain as a cancellation fee all amounts then paid by exhibitor (and due from him) up to the time of cancellation.

### **Liability**

Exhibit Management and all organizations and individuals who are employed by or associated with it in connection with this Exhibition will not be responsible and shall be held harmless by all exhibitors for damage or loss resulting from fire, theft or any other cause whatsoever, including accident or injury to exhibitors, their employees and agents, the public and others. The exhibitor agrees to pay promptly for any and all damages to the exhibition building or its equipment incurred through carelessness or otherwise of exhibitor or his employees or agents.

### **Electrical Safety**

All wiring on displays or display features must conform to the minimum standards established by various governmental agencies and standard fire inspection ordinances. All display wiring must exhibit the seal and or such other seals of official approving agencies as may be required at the site of the exhibition.



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## **Safety and Fire Laws**

Exhibitors must strictly observe all applicable fire and safety laws of the venue. Cloth decorations must be flameproof. Wiring must comply with local Fire Department and Underwriters' Rules. Smoking in exhibits is forbidden. Crowding will be restricted. Exhibits may not block aisles and fire exits. No decorations of paper, pine boughs, leafy decorations or tree branches are allowed. Acetate and most rayon drapes are not flameproof, and may be prohibited. No storage behind exhibits is provided or permitted.

## **Losses**

Exhibit Management cannot take responsibility for damage to exhibitor's property or lost shipments either coming in or going out nor for moving costs. Damage to inadequately packed property is exhibitor's own responsibility. If exhibit fails to arrive, exhibitor is nevertheless responsible for exhibit space rental. Exhibitors are advised to insure against these risks.

## **Termination and Exhibition**

In the event that the premises in which the Exhibition is or is to be conducted shall become, in the sole discretion of Exhibit Management, unfit for occupancy, or in the event the holding of the Exhibition or the performance of Exhibit Management under the application (of which these Rules and Regulations are a part) are substantially or materially interfered with by virtue of any cause or causes not reasonably within the control of Exhibit Management, said Application and/or the Exhibition or any part thereof, may be terminated by Exhibit Management. Exhibit Management shall not be responsible for delays, damage, loss, increased costs or other unfavorable conditions arising by virtue of cause or causes not reasonably within the control of Exhibition (or any part thereof) as aforesaid, then Exhibit Management shall not be liable to the exhibitor other than for a prorated refund of such exhibitor's space price payment determined on the basis of the number of exhibit days remaining. For purposes hereof, the phrase "cause or causes not reasonably within the control of Exhibit Management" shall include, but not by way of limitation, fire casualty, flood, epidemic, earthquake, explosion or accident, blockade, embargo, inclement weather, government restraints, restraints or orders of civil defense or military authorities, act of public enemy, not of civil disturbance, strike, lockout, boycott or other labor disturbances, inability to secure sufficient labor, technical or other personnel failure, impairment or lack of adequate transportation facilities, inability to obtain or condemnation, requisition or commandeering of necessary supplies of equipment, local, state or Federal law, ordinances, rule, order, decree or regulation, whether legislative, executive or judicial and whether constitutional or unconstitutional, or Act of God.

## **Rejected Displays**

The exhibitor agrees that his exhibit shall be admitted herein and shall remain from day to day solely in strict compliance with the rules and regulations herein laid down. Exhibit Management reserves the right to reject, eject or prohibit any exhibit in whole or in part, or any exhibitor or his representatives with or without giving cause. If cause is not given, liability shall not exceed the return to the exhibitor of the amount of the exhibit space price unearned based on the number of days of the exhibit remaining at the time of ejection. If an exhibit or exhibitor is rejected for violation of these rules and regulations or for any other stated reason, no return of exhibit space shall be made.

## **Insurance**

Exhibitors are advised to see that their regular company insurance includes extraterritorial coverage, that they have their own theft, public liability and property damage insurance. Exhibit Management and all organizations and individuals who are employed by or associated with it in connection with the Exhibition will not be responsible for injury or damage that may occur to an exhibitor or his employees or agents nor to the safety of any exhibit or other property against robbery, fire, accident or any other destructive causes.

## **Sub-Leasing**

Exhibitors may not permit other manufacturers to use their space or any part thereof, without express written permission of Exhibit Management.

## **Responsibility Clause**

Exhibitor assumes responsibility and agrees to indemnify and defend Graz University of Technology and the Venue and their respective employees and agents against any claims or expenses arising out of the use of the exhibition premises. The Exhibitor



understands that neither Graz University of Technology nor the Venue maintain insurance covering the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance.

### **Booths**

The Exhibitor shall be liable for all materials and/or furnishings rented until these are returned in good condition. In the event of materials and/or furnishings not being returned in a good condition, the Exhibit Management reserves the right to invoice any and all items at the cost charged by amb Ausstellungsservice u. Messebau GmbH who provide the booths.

The booths are constructed with aluminum poles (250 cm high, in accordance with the trade fair terms and conditions) as well as aluminum frames with inserted 4 mm fiberboard panels which form the stand system's walls. Nailing, painting or gluing the rented materials and/or furnishings is strictly prohibited. Painting the walls and using double-adhesive tape, adhesive stickers or non-removable wallpaper is not allowed. The exhibitor shall remove all wallpaper and labels immediately after the end of the event. In the event of damage, the cost per running meter when new shall be charged.

### **Privacy Policy**

The personal data of participants at the exhibition is stored, as far as this is necessary for the registration or participation in the events. We may also inform you that photographs, audio and/or video recordings may be taken during our events. These recordings can be used in various media (print, TV, online) and in publications (print, online).

The Privacy Policy of Graz University of Technology as organizer can be found at <https://datenschutz.tugraz.at/erklaerung/> in the current version.